



### Disabled Person Parking Permit and License Plates Application

**A**  
Instructions

**Complete and submit this application to your county treasurer's office with the applicable fees.**

Note: You must be a resident of South Dakota to qualify for the special plates. If you do not possess a valid SD driver's license, some other form of proof of residency (SD utility bill in your name, etc.) is required.

**B**  
Applicant Information

Name: \_\_\_\_\_ Dependent name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Email Address: \_\_\_\_\_ SD Driver's License # or SSN: \_\_\_\_\_

**C**  
Permits

**Select the type of permit that you are applying for. Check all permits that apply. See page two for medical certification, which is required for all permits.**

- Permanent Portable Permit (Permanent permits must be renewed every five years. A doctor certification is not required upon renewal.)
- Renewal of Permanent Portable Permit (This permit is renewable 90 days prior to the expiration date. A doctor certification is not required upon renewal.)
- Two Portable Permits Requested (Permanent permits only.)
- A Second Portable Permit Requested (Permanent permits only.)
- Temporary Portable Permit (Issued for a temporary disability not to exceed twelve months.)
- Renewal of Temporary Permit (See page two for medical certification.)

Original Permit/DP Number: \_\_\_\_\_ Previous Expiration Date: \_\_\_\_\_

**D**  
Plates & Vehicle Information

**Select the type of plate that you are applying for then complete the vehicle information. Note: a \$7.50 fee is required for each set of license plates to be mailed.**

Vehicle

Motorcycle

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Title Number: \_\_\_\_\_ VIN: \_\_\_\_\_

Current Permanent DPPP Number (if applicable): \_\_\_\_\_

**E**  
Signature

I hereby request that a portable physically disabled parking permit or license plates be issued in the name of the applicant (certified applicant). I certify that I am a resident of SD and that the above information is accurate and by signing this application, I certify that I have read and understand this application pertaining to physically disabled parking responsibilities, uses and penalties and fines of using and displaying a physically disabled parking permit or special license plates. I further understand that it is a Class 1 misdemeanor to submit a false or fraudulent application or to alter a permit. I also give permission to the applicant's physician to supply the information requested on this application.

Signature is by: (Check one)

Medically Certified Applicant (print name): \_\_\_\_\_

For Applicant By (Print name and relationship): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: A physician is required to complete section F on page 2.**

**F**Physician  
Confirmation**Please have your physician complete the following page. Check all circumstances that apply. A disability in and of itself is not a valid criterion for certification.**

- Cannot walk 200 feet without stopping to rest.
- Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, a prosthetic device, a wheelchair, or another assertive device.
- Is restricted by lung disease to such an extent that the person's forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest.
- Uses portable oxygen.
- Has a cardiac condition to the extent that the person's functional limitations are classified in severity as class III or class IV according to the American Heart Association leaflet. "The functional and therapeutic classifications of patients with diseases of the heart," in print on June 1<sup>st</sup>, 1990.
- Is severely limited in ability to walk due to an arthritic, neurological, or orthopedic condition.

**Please check the applicable condition of the applicant/dependent.**

- Physical disability is permanent. (If checked, portable permit must be renewed every five years, but does not require doctor certification upon renewal.)
- Physical disability is temporary. (Portable permit can be issued for a maximum length of one year.)  
Date of onset: \_\_\_\_\_ Expected date of recovery: \_\_\_\_\_

**Physician Note:** Permissive use of physically disabled parking facilities should only be approved in those situations where an applicant or dependent's physical or medical condition is such that it is impossible or causes severe physical hardship on the applicant or dependent to use parking facilities other than those reserved for physically disabled parking.**Physician's Statement:** Under punishment of perjury, in my opinion the applicant meets one or more of the six conditions listed under ARSD 64:34:01:01:01 and entitles the applicant or dependent to receive a permanent or temporary portable permit, or license plates as provided under SD law.

Physician's Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**G**County  
Treasurer's  
Use  
(Must be  
completed)

Permit Number(s): \_\_\_\_\_ Issue Date: \_\_\_\_\_

License Plate Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Please read the following information before completing the disabled person parking permit and license plates application. Note: You must be a resident of South Dakota to qualify for the special plates and permit. If you do not possess a SD driver's license, some other proof of physical residence in the state is required such as a utility bill in your name indicating a physical SD address.

#### Responsibilities:

- A. By completing and signing the application, you are requesting issuance of either a special portable permit or vehicle license plates to park in reserved parking for individuals with physical disabilities. By signing the application, you are also subject to all rules, laws, regulations and fines governing the use of the special portable permit or license plates.

#### Eligibility: (32-5-76 through 32-5-76.3)

- A. Eligibility for special portable permit or vehicle license plates. (ARSD 64:34:01: 01:01) Persons with physical disabilities which limit or impair their ability to walk 200 ft. without assistance for a portable permit or vehicle license plates. Such persons must meet one or more criteria as certified by a licensed physician.
- B. The parent or legal guardian of a dependent with physical disabilities which limit or impair their ability to walk 200 ft. without assistance are eligible for a portable permit or vehicle license plates. Such persons must meet one or more criteria as certified by a licensed physician.

#### Types of Reserved Physically Disabled Person's Parking Permits:

- A. Permanent portable permits are issued to individuals who have a permanent physical disability. They are issued for a maximum of 5 years and can be renewed. Renewals do not require doctor certification.
- B. Temporary portable permits are for individuals who have a temporary physical disability and expire not more than 12 months after the date of issuance.
- C. Vehicle license plates with appropriate reserved physically disabled person's designation are issued only to individuals with permanent physical disabilities.
- Note: In all three cases, if the applicant is no longer considered to have a physical disability or is deceased, the distinctive portable permit or license plates shall be surrendered to the county treasurer. Failure to surrender the portable permit or licenses plates is a Class 2 misdemeanor.

#### Use of Permit or Special Vehicle License Plates:

- A. The permit or special license plates are to be used only to transport a physically disabled person(s) and permit the operator of a vehicle transporting the physically disabled person(s) to park only for the time reasonably necessary to load or unload passengers in any space reserved for the physically disabled.
- B. When using a reserved physically disabled person's parking site to load or unload a physically disabled person, the permit must be visually displayed through the front windshield of the vehicle.
- C. For safety reasons, before exiting a designated physically disabled person's parking site, the permit must be removed from the rearview mirror before the vehicle is set into motion.
- D. All physically disabled person's parking permits bear an expiration date. A permit may be renewed 90 days prior to its expiration date by completing a permit application and, if required, having it validated by a physician. Applications may be obtained through your local county treasurer's office.

#### Penalties and Fines:

- A. Individuals giving false information on the application for a portable permit or special license plates or altering a portable permit are subject to a Class 1 misdemeanor.
- B. Failure to display a portable permit does not excuse the permit holder from parking violations issued because of failure to display the permit (ARSD 64:34:01:05)
- C. Any person who is not certified as physically disabled who exercises the reserved parking privileges granted to individuals with disabilities will be subject to a Class 2 misdemeanor. The court shall assess a fine of not less than \$100 if the parking space is marked in accordance with the Americans with Disabilities Act Accessibility Guidelines as of January 1<sup>st</sup>, 2002. (SDCL 32-30-11.3).
- D. If the applicant is no longer a person with a physical disability, is deceased, or if the applicant no longer transports persons with physical disabilities, the portable permit and/or special license plates must be surrendered within 30 days to the county treasurer of the applicant's county or residence.
- E. The owner of any vehicle not displaying a serially numbered certificate or special license plates parked in a parking space designated as reserved for people with physical disabilities is subject to a Class 2 misdemeanor. The court shall assess a fine of not less than \$100 if the parking space is marked in accordance with the Americans with Disabilities Act Accessibility Guidelines as of January 1<sup>st</sup>, 2002.

#### Class 1 or 2 Misdemeanor Definition (§ 22-6-2)

- A. Except as otherwise provided by law, misdemeanors are divided into two classes which are distinguished from each other by the following maximum penalties which are authorized upon conviction:
1. Class 1 misdemeanor: one-year imprisonment in a county jail or one thousand dollar fine, or both;
  2. Class 2 misdemeanor: thirty days imprisonment in a county jail or two hundred dollar fine, or both.

#### Care and Replacement of the Portable Permit:

It is the responsibility of the permit holder to ensure that the permit(s) is kept in a secure place to prevent the permit from being lost or stolen. The permit holder will be held responsible for any misuse or any permit which has not been reported lost or stolen to law enforcement and to the Motor Vehicle Division, Special Licensing Section.

If a permit is reported lost or stolen to the proper agencies, the permit reported may not be reactivated if found or returned to the permit holder. Once the permit is reported lost or stolen, it is flagged invalid and should not be used. The permit should be returned to the county treasurer.

Any alterations to the permit void the permit.

If a permit becomes deteriorated to the point where any information is obliterated, the permit holder must replace the permit. The deteriorated permit should be returned with the application for a replacement permit.

Application is made through your local county treasurer's office.